Privacy Notice: Holiday Activities and Food 2019 programme evaluation

Who we are

The Holiday Activities and Food (HAF) 2019 programme evaluation is being carried out by Ecorys UK Ltd on behalf of the Department for Education (DfE). For the purpose of data protection legislation, the DfE is the data controller and Ecorys UK Ltd is the data processor for the personal data processed as part of the HAF 2019 programme evaluation.


How we will use your information

Ecorys UK Ltd have received personal data on your children from your holiday club provider and are processing it in order to understand the uptake of holiday clubs in your area. Additionally, by processing the personal data, we can understand how public money has been spent to improve holiday clubs in your area.

For the purpose of this research the DfE and Ecorys UK Ltd will match the information provided by your holiday club provider to other information the DfE already holds (such as the National Pupil Database) or that it is lawfully permitted to access from other sources. This is to avoid repeatedly asking you to give us the personal data that we already hold and to enable analysis of the longer-term benefits of participating in holiday clubs.

The nature of your personal data we will be using

Ecorys UK Ltd will process the following personal data about your children provided by your holiday club:

- name
- date of birth
- gender
- school attended
- unique pupil number (if available)
- home post code (not full address)

Ecorys UK Ltd and the DfE will match the above personal data to other personal data the DfE already holds about your children. This personal and special category data includes:

Personal data such as:

- free school meal status

Special category data such as:

- ethnic origin
• special educational needs and disability
• local authority in care status

**Why our use of your personal data is lawful**

In order for our use of the personal data to be lawful, we need to meet one (or more) conditions in the data protection legislation.

The legal basis for processing this personal data is Article 6(1)(e) of the General Data Protection Regulation (GDPR) where “processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the [data] controller”.

The processing of special category data is necessary for the purpose of identifying or keeping under review the existence or absence of equality of opportunity or treatment between persons as permitted under Article 9(2)(j) of the GDPR. This is with a view to enabling such equality to be promoted or maintained and is carried out with appropriate safeguards for the rights and freedoms of data subjects.

**How long we will keep your personal data**

Ecorys UK Ltd will only keep the personal data for as long as they need it for the purpose of this piece of work, after which point it will be securely destroyed.

In autumn 2019, Ecorys UK Ltd will securely transfer the personal data to the DfE to enable matching to the National Pupil Database. The matched data will be returned to Ecorys UK Ltd, without identifiable data (e.g. name, date of birth), to enable Ecorys UK Ltd to complete analysis and reporting on the HAF 2019 programme on behalf of the DfE. Once the report is finalised, scheduled for March 2020, Ecorys UK Ltd will securely destroy all data on this project.

Please note that, under Data Protection legislation, and in compliance with the relevant data processing conditions, the DfE may keep personal data for longer periods of time when processed purely for archiving purposes in the public interest, scientific or historical research, and statistical purposes.

**Your data protection rights**

Under certain circumstances, you have the right:

• to ask us for access to information about you that we hold
• to have your personal data rectified, if it is inaccurate or incomplete
• to request the deletion or removal of personal data where there is no compelling reason for its continued processing
• to restrict our processing of your personal data (i.e. permitting its storage but no further processing)
• to object to direct marketing (including profiling) and processing for the purposes of scientific/historical research and statistics
• not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect on you

If you need to contact us regarding any of the above, please do so by contacting us at: HAFEvaluation@ecorys.com.
Further information about your data protection rights appears on the Information Commissioner’s website at:


Withdrawal of consent and the right to lodge a complaint

Where we are processing your personal data with your consent, you have the right to withdraw that consent. If you change your mind, or you are unhappy with our use of your personal data, please let us know by contacting us at HAFEvaluation@ecorys.com.

Alternatively, you have the right to raise any concerns with the Information Commissioner’s Office (ICO) via their website at https://ico.org.uk/concerns/.

Last updated

We may need to update this privacy notice periodically so we recommend that you revisit this information from time to time. This version was last updated on 10th July 2019.

Contact Info:

If you have any questions about how your personal information will be used, please contact us at HAFEvaluation@ecorys.com. To contact the DfE’s Data Protection Officer (DPO) please contact them at https://www.gov.uk/contact-dfe and clearly mark your message for the attention of the 'DPO'.